

POOLS 3 Workshop Agenda, Barcelona 13th-16th April 2015

Meeting Place: Stucom, Pelai 8, 08001 Barcelona. (Tel +34 93 3015696)

Date and Time: Monday, 13/04/15 at 0930

Agenda

NB: This is an indicative running order. However, we may wish to adapt it as we proceed and in response to discussion points as they arise.

Meeting Focus

“...The exploitation results will be the focus of the fourth project meeting..., where achieved results will be summarized and the strategy for the remaining six project months and for the post project period will be refined...”

Day 1 – Monday 13/04/15

0930-1230

1. Introductions and Progress Review

Walk through agenda

Review of progress A. 6-monthly Activity Reports (including Dissemination Activities)
 B. External Evaluator Report
 C. Interim Report Assessment Summary

BREAK

1330-1700

2. Project Website

Feedback and Review.

BREAK

Recommendations for change/updating.

Day 2 – Tuesday 14/04/15

0930-1230

3. Pilot Courses

Feedback from delivery A. Pelican
 B. Stucom
 C. Ulster

BREAK

1330-1700

4. Recommendations for changes/updates

A. Common
B. Language-specific (Catalan, Czech, Irish)

Day 3 – Wednesday 15/04/15

0930-1200

5. Financial matters

Discussion with partners on issues arising from Interim Report Assessment.

BREAK

1300-1700

6. Location Filming

Hands-on materials development practice

Day 4 – Thursday 16/04/15

0930-1200

5. Final Quarter Planning

Compile checklist of final products, including webquests, Clilstore units etc and agree achievable timeline for completion, as well as sustained post-project impacts.

BREAK

1300-1500

6. Meeting review

Review and evaluation

House-keeping

N.B. Remember to keep your boarding passes / original travel documents, and receipts.